



Perfect**Mind**



PROGRAM  
REGISTRATION



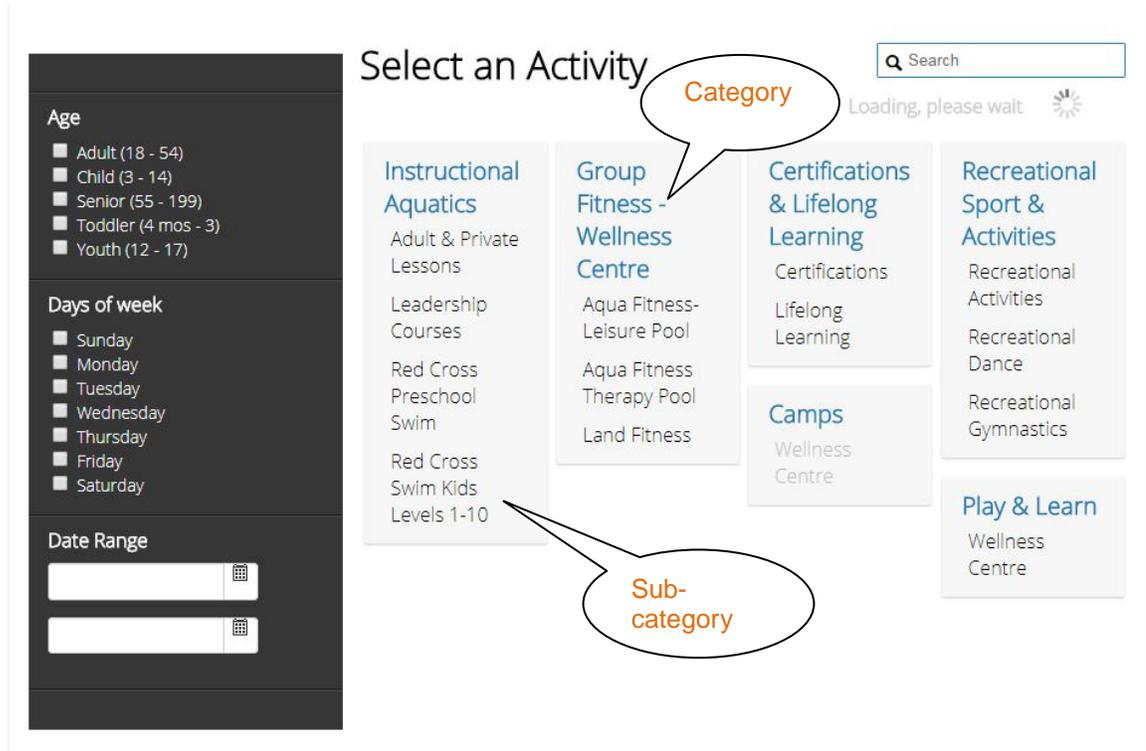
CLIENTS  
CLIENTS

**Table of Contents**

Finding Programs ..... 3  
Creating an Account..... 6

## Finding Programs

1. Programs are organized into categories, such as Instructional Aquatics, or Group Fitness. Each category has sub-categories beneath it, such as Red Cross Preschool Swim, or Aqua Fitness – Leisure Pool.



**Select an Activity**

Search [ ] Loading, please wait [ ]

**Category**

- Instructional Aquatics**
  - Adult & Private Lessons
  - Leadership Courses
  - Red Cross Preschool Swim
  - Red Cross Swim Kids Levels 1-10
- Group Fitness - Wellness Centre**
  - Aqua Fitness - Leisure Pool
  - Aqua Fitness Therapy Pool
  - Land Fitness
- Certifications & Lifelong Learning**
  - Certifications
  - Lifelong Learning
- Camps**
  - Wellness Centre
- Recreational Sport & Activities**
  - Recreational Activities
  - Recreational Dance
  - Recreational Gymnastics
- Play & Learn**
  - Wellness Centre

**Sub-category**

2. Click on the sub-category that you are interested in. This will then open a new page that shows all the courses listed within that category. Use the scroll bar on the right side to scroll down for more programs, or filter using the opens in the black box on the left side. If you don't see the program you're looking for, click on the blue activities button to go back to the main "Select an Activity" page.
3. Once you find a program you are interested in, click "Show courses" to see when the program is running, and to register.

### Aqua Fitness- Leisure Pool



#### Aqua Dance

Multi-level Aqua Fitness programs that are safe and effective. Exercises are low impact and gentle on the joints. Participants do not need to know how to swim just be comfortable in chest deep water.

Hide courses ^

**Aqua Dance** ⓘ

Age: 12+

8 spot(s) left

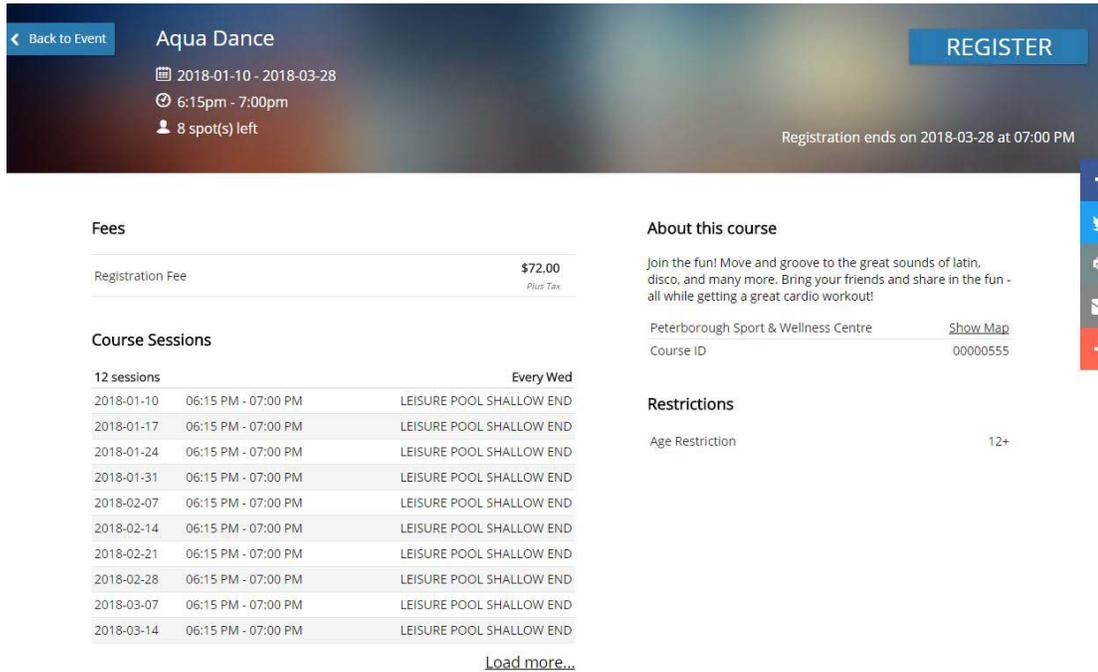
[Register](#)

\$72.00

Every Wed  
6:15pm - 7:00pm  
Jan 10th - Mar 28th

▼

- The a new tab will open, that provides detailed information about that program, such as dates it is running, a course description, fees, age restrictions, etc. Click the blue REGISTER button in the top right to register for the program, or click “Back to Event” to go back to the course listings for that sub-category.



**Aqua Dance**

2018-01-10 - 2018-03-28  
6:15pm - 7:00pm  
8 spot(s) left

Registration ends on 2018-03-28 at 07:00 PM

**REGISTER**

**Fees**

Registration Fee	\$72.00 <i>Plus Tax</i>
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**Course Sessions**

12 sessions	Every Wed
2018-01-10	06:15 PM - 07:00 PM LEISURE POOL SHALLOW END
2018-01-17	06:15 PM - 07:00 PM LEISURE POOL SHALLOW END
2018-01-24	06:15 PM - 07:00 PM LEISURE POOL SHALLOW END
2018-01-31	06:15 PM - 07:00 PM LEISURE POOL SHALLOW END
2018-02-07	06:15 PM - 07:00 PM LEISURE POOL SHALLOW END
2018-02-14	06:15 PM - 07:00 PM LEISURE POOL SHALLOW END
2018-02-21	06:15 PM - 07:00 PM LEISURE POOL SHALLOW END
2018-02-28	06:15 PM - 07:00 PM LEISURE POOL SHALLOW END
2018-03-07	06:15 PM - 07:00 PM LEISURE POOL SHALLOW END
2018-03-14	06:15 PM - 07:00 PM LEISURE POOL SHALLOW END

[Load more...](#)

**About this course**

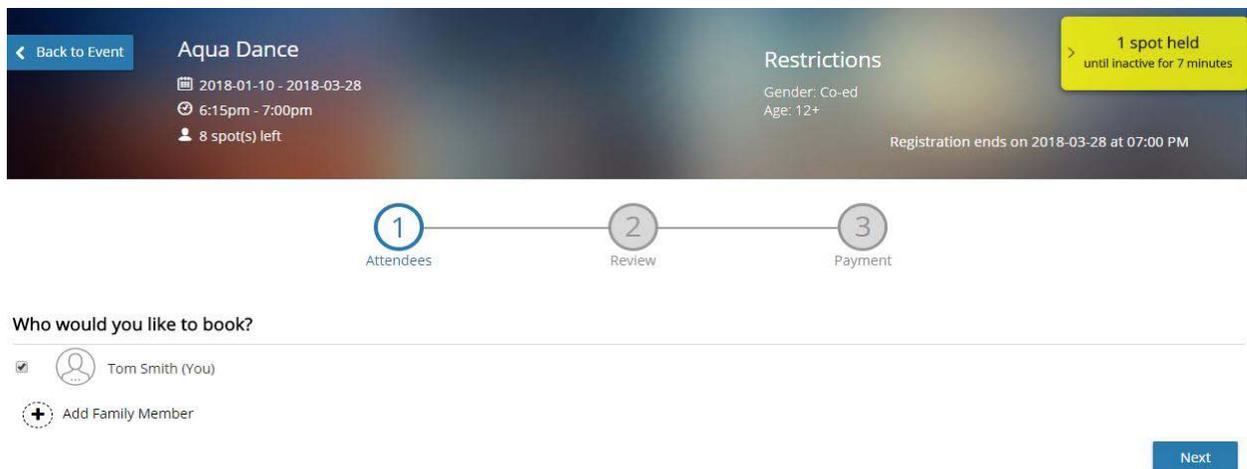
Join the fun! Move and groove to the great sounds of latin, disco, and many more. Bring your friends and share in the fun - all while getting a great cardio workout!

Peterborough Sport & Wellness Centre [Show Map](#)  
Course ID: 0000555

**Restrictions**

Age Restriction: 12+

- After clicking the REGISTER button, if you have not already logged in, the log in page will appear. If you have not created a log in before, please review the steps for “[Creating an Account](#)”. Once logged in, Step 1 of the registration process, called Attendees opens. Choose which of your family members you would like registered for this program. Note, the green “1 spot held” box at the top. Your spot is held for 7 minutes.



**Aqua Dance**

2018-01-10 - 2018-03-28  
6:15pm - 7:00pm  
8 spot(s) left

Registration ends on 2018-03-28 at 07:00 PM

**Restrictions**  
Gender: Co-ed  
Age: 12+

**1 spot held**  
until inactive for 7 minutes

1 Attendees — 2 Review — 3 Payment

**Who would you like to book?**

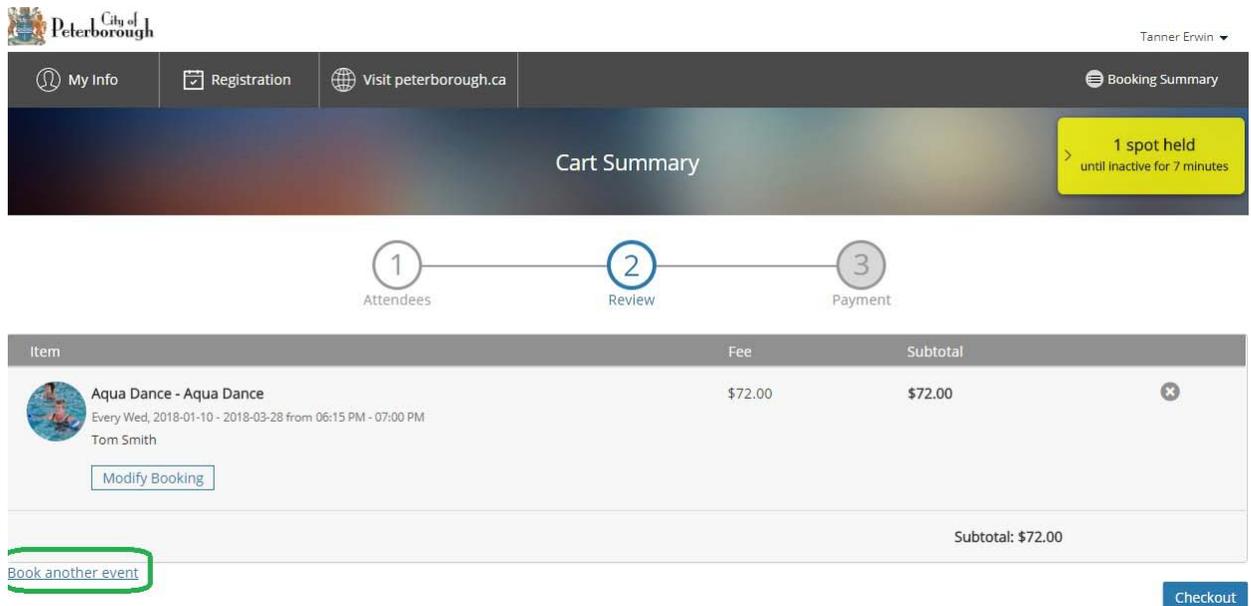
 Tom Smith (You)

 Add Family Member

**Next**

- After choosing the family member to attend, the review page will show you what you are registering for. Sometimes, there will be a Questionnaire step, which is a series of questions required for that course, to provide the course instructor with important information prior to the program starting.

At this step, if you'd like to register for another program, or register another family member for another program, click the "Book another event" link on the bottom left. This will bring you back to the pain page, and will keep your current program in your cart for later purchase. Follow the steps above. The next time you get to the review page, it should show more programs listed. Once you have chosen all of your programs, click on the Checkout button in blue at the bottom.



City of Peterborough

Tanner Erwin

My Info Registration Visit peterborough.ca Booking Summary

Cart Summary

1 spot held until inactive for 7 minutes

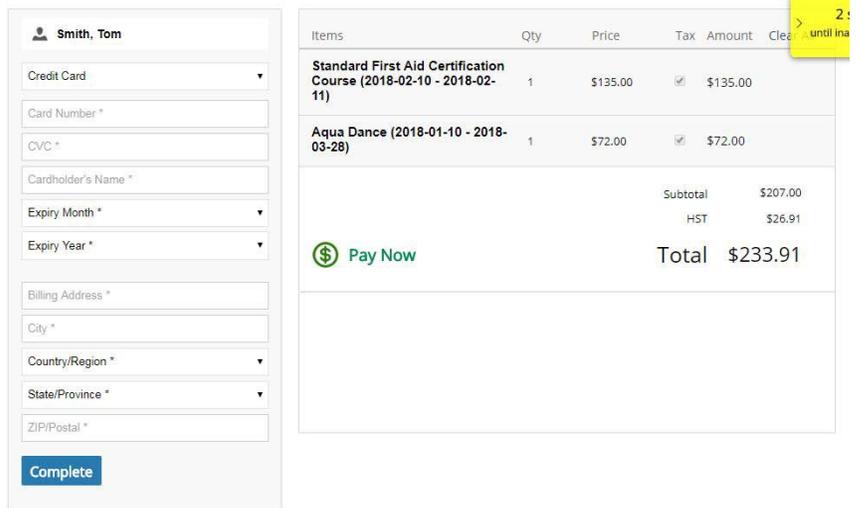
1 Attendees 2 Review 3 Payment

Item	Fee	Subtotal
 <b>Aqua Dance - Aqua Dance</b> Every Wed, 2018-01-10 - 2018-03-28 from 06:15 PM - 07:00 PM Tom Smith <a href="#">Modify Booking</a>	\$72.00	\$72.00
		Subtotal: \$72.00

[Book another event](#) [Checkout](#)

- At the checkout page, please enter your credit card number and all of the required fields. Once you press complete, the transaction will go through.

Once you have paid for courses, transactions will appear on you account that you can review, and programs will appear in your calendar.



Smith, Tom

Credit Card

Card Number \*

CVC \*

Cardholder's Name \*

Expiry Month \*

Expiry Year \*

Billing Address \*

City \*

Country/Region \*

State/Province \*

ZIP/Postal \*

[Complete](#)

Items	Qty	Price	Tax	Amount	Clear
Standard First Aid Certification Course (2018-02-10 - 2018-02-11)	1	\$135.00	☑	\$135.00	
Aqua Dance (2018-01-10 - 2018-03-28)	1	\$72.00	☑	\$72.00	
				Subtotal	\$207.00
				HST	\$26.91
				<b>Total</b>	<b>\$233.91</b>

[Pay Now](#)

## Creating an Account

### Internet Browser

Please note that PerfectMind runs best in Google Chrome or Firefox.

### Current PSWC Members

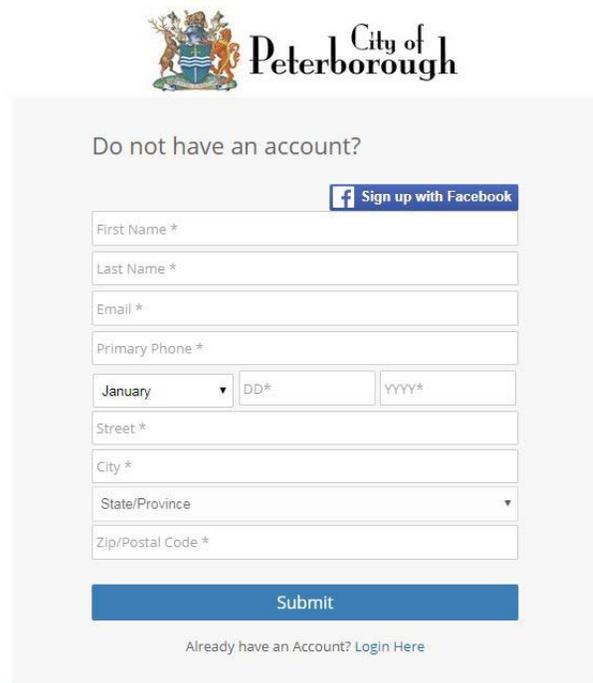
To ensure your member discounts appear online, please call the Front Desk at 705-742-0050 x 2201 and have them set up your online account.

1. Click on the “Create an Account” button at the bottom of the Log In Box:



2. Fill out the “Do not have an account?” page. Once all the fields have been completed, click the Submit button at the bottom.

PerfectMind will then send a new password to your email.

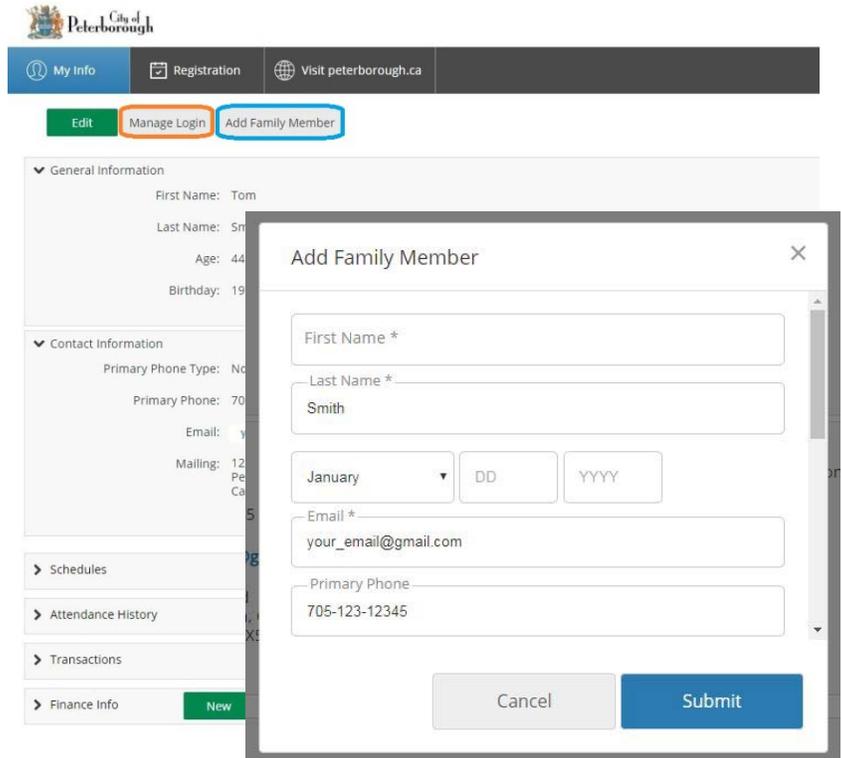


- After clicking the submit button, a new screen opens where you can edit your account and add family members.

At this time, please add all family member information so your account is up-to-date.

Family members must be listed under your account for you to register them for programs.

Once everyone is updated, click on your name in the top right corner, log out and exit the web browser.



- Check your email and look for an email from The City of Peterborough. Click on the link in the email, and use the username and password provided in that email to log in.

----- Forwarded message -----

From: "City of Peterborough" <[communication@perfectmind.com](mailto:communication@perfectmind.com)>  
 Date: Dec 1, 2017 1:15 PM  
 Subject: Your Login Information for City of Peterborough.  
 To: Tom Smith  
 Cc:

Dear Tom Smith ,

Welcome to City of Peterborough.

Your Login Information is:

**User Name:** [your\\_email@gmail.com](mailto:your_email@gmail.com)  
**Password:** 33pxova

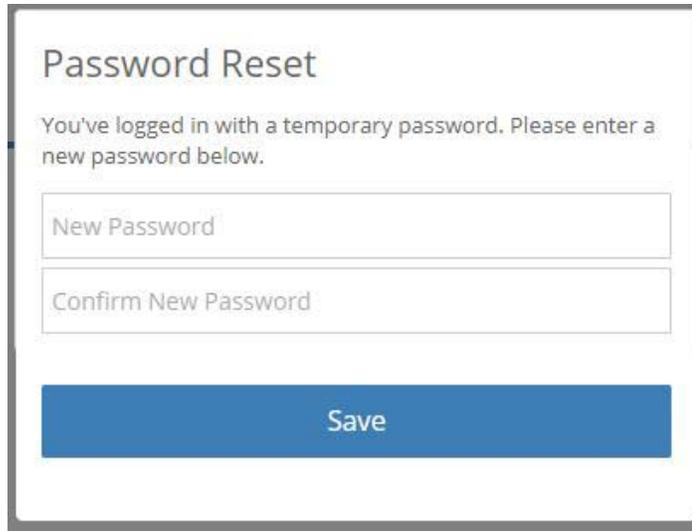
Visit us now at: <http://cityofpeterborough.perfectmind.com/>

You can change your profile information on the following page: <http://cityofpeterborough.perfectmind.com/MyProfile/Contact>

Regards,  
 City of Peterborough

5. When you log in using the username and password emailed to you, it will ask you to reset your password. Choose a password that is familiar to you so you will remember next time you log in.

Once you click save, a notification will appear that your password has been successfully changed. Then log in using your username and updated password.



The screenshot shows a web form titled "Password Reset". Below the title is a message: "You've logged in with a temporary password. Please enter a new password below." There are two input fields: "New Password" and "Confirm New Password". At the bottom of the form is a blue button labeled "Save".